

RESCINDED

OCC Bulletin 2002-4 | January 17, 2002

Outdated - Refer to the FFIEC website for the most current data submission instructions.

Community Reinvestment Act and Home Mortgage Disclosure Act: Year 2002 Mailing Address

To

Chief Executive Officers and Compliance Officers of All National Banks, Department and Division Heads, and All Examining Personnel

The purpose of this issuance is to inform all national banks, federal branches and agencies, and District of Columbia banks of the change of mailing address for Community Reinvestment Act (CRA) and Home Mortgage Disclosure Act (HMDA) data submissions, which are due March 1, 2002.

The Federal Reserve Board, which processes all national bank CRA and HMDA data, is changing the mailing addresses for these data due to heightened security concerns. This change is effective immediately. Because this

change may delay receipt of the submissions, the Federal Reserve Board strongly encourages all CRA and HMDA data reporters to submit data via email.

To submit data electronically, the data files must be encrypted using the FFIEC's CRA and HMDA data entry software. This software may be downloaded from [<http://www.ffiec.gov/hmda/softinfo.htm>] and [<http://www.ffiec.gov/cra/softinfo.htm>]. No other encryption software is acceptable. If you do not use the FFIEC software to collect and prepare your CRA and/or HMDA data, you must install the Internet Submission component of the data entry software on your computer and run the Internet Submission program against your CRA and/or HMDA data file in order to properly encrypt the file. Help screens are available in both the FFIEC's CRA and HMDA data entry software applications to assist you with this process. Once the file is encrypted, you should attach the encrypted file to an email message containing institution and contact information as described in the software help screens.

For HMDA email submissions, the message with attached file should be emailed to [hmdasub@frb.gov]. For CRA email submissions, the message with attached file should be emailed to [crasub@frb.gov].

If you must send data via diskette, CD-ROM, or cartridge tape, the changed mailing addresses are:

CRA: Federal Reserve Board
Attention: CRA Processing
20th & Constitution Avenue, NW
MS N502
Washington, DC 20551-0001

HMDA: Federal Reserve Board
Attention: HMDA Processing, OCC
20th & Constitution Avenue, NW
MS N502
Washington, DC 20551-0001

Technical questions regarding use of the software should be directed to the HMDA Hotline at (202) 452-2016.

For further information, contact Compliance Policy (202) 649-5470.

David G. Hammaker
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Topic(s): ■ COMMUNITY REINVESTMENT ACT (CRA) ■ HOME MORTGAGE DISCLOSURE ACT (REG C)